

COST Action CM1303. *SysBiocat*.

Minute of the ACS teleconference meeting January 13, 2014 10 am

Isabel Arends (vice Chair), John Ward (leader WG1), Roland Wohlgemuth (WGL 2), Woody Fessner (WGL 3 and TS coordinator), Uwe Bornscheuer (WGL 4), Laszlo Poppe (WGL5), Durda Vasic-Racki (Dissemination manager), Sergio Riva (STSM coordinator), Stefano Servi (Chair).

Agenda:

1. Implementation of WGs (proposal: MC members will invite/accept the participation to WG from individuals (one page summary of the scientific interests) from their Countries. WG leaders will evaluate the eligibility on the basis of.....)
2. Participation to the first activity MECP14. WG leaders will identify the colleagues likely to have an active role in the workshop (All invited and eligible for reimbursement must be active: presentation, poster)
3. Evaluate the risks connected with too large WG, too little participation to activities
4. Proposals from WG leaders for the WG scientific activity: Is it possible to identify a common objective whose realization will constitute the deliverable for the first year activity?
5. Communications from the Grant Holder Scientific representative
6. Communications from the Dissemination manager
7. Communications from the STSM coordinator
8. Training School

Discussion:

1. It is given for granted that WG leaders (WGL) will accept the MC members in their WGs. Additional researchers belonging to the same Institution and indicated by the WG members will also be considered as WG members and thus entitled to be *participants*. (note that according to the particular event budget, there will be restriction on the n° of participants from the same institution or the same country eligible for reimbursement). Additional researchers from each country might become WG members upon acceptance of the WGL (a one page outlining their ongoing research activity required). (possible restriction as above)
2. The first event of our action will be the joint activity with Mecp14, Madrid April 7-10. SysBiocat Action Conference/workshop April 10-11, MC meeting April 11. Enquire among MC members on the preliminary intention to participate at least at the MC meeting and/or to the Conference.

3. It is discussed the dimension of WGs. Since there will be in principle no activity restricted to a specific WG the main goal will be to control the full participation to the activities in order to completely exploit the allocated budget.
4. WGL 5 (Poppe) presents the deliverables in terms of joint publications and workshop participation envisaged for this WG. The other WGL will prepare a similar doc probably to be presented in Madrid.
5. The Grant Holder Scientific (W.F.) Representative informs that the signature of the grant with TU Darmstadt is on his way and within the end of January/ beginning of February, expenditures will be possible.
6. The Dissemination (D V.-R.) Manager shows a provisional form of the Action web site which is in general appreciated. She also inform that her insitution will be available for the update of the web site with periodical addition of documents.
7. The STSM Coordinator (S.R.) remembers that at chapter 6 of the COST Vademecum Part 1 one can find all the rules concerning the eligibility, application, financial support etc... for STSM. The applicant must provide a project, an acceptance letter from the host institution and apply online. The STSM coordinator will then start the procedure for the acceptance and so on. For any additional question refer to S.R. It is already possible to project STSMs.
8. The TS Coordinator remembers that it is already advisable to identify potential candidates for participation to the training school (Certosa di Pontignano, Siena May 28-June 1st).